



EMPLOYMENT OPPORTUNITIES

THE CITY OF WHITE PLAINS YOUTH BUREAU

P/T After School Job Openings Available

Work Schedule: 3:00 PM - 6:00 PM

Pay varies according to assignment and experience

STEM Coordinator (Science, Technology, Engineering and Math): Coordinates the various STEM programs across the range of Youth Bureau programs, ensuring quality programming and articulation with the School District's curricula. Develops and oversees new projects in STEM including a city-wide science fair. Brings community resources and new ideas into the development of our STEM program. **Minimum Requirements:** Bachelor's degree from a four year accredited college or university. STEM instructing experience. Creativity and passionate commitment to STEM education.

STEM Specialist (Science, Technology, Engineering and Math): Designs and implements hands-on, lab-oriented science, math, technology and engineering lessons to students in grades k through 8. Collaborates with Site Directors to plan, integrate, and execute science, math and engineering labs within the after school setting. Provides standards-based, structured project based learning that interconnects STEM subjects. **Minimum Requirements:** Bachelor's degree from a four year accredited college or university. Significant experience instructing STEM related subjects to children in an instructional setting.

Music Specialist: Develops choral singing program with students in grades k through 8 in our after school program. Helps children experience the joy of singing in a group and prepares the groups for special performances both within the program and at time for the general public. **Minimum Requirements:** Significant experience instructing choral music with groups of children or adults. Demonstrated knowledge of vocal music styles, and ability to accompany the groups.

Drama Specialist: Develops and implements a drama program with students in grades k through 8 in our after school program. This will include workshop development of students' own ideas and/or practicing and performing already written scripts. Instructs students on some of the elements of dramatic arts and helps deepen their enjoyment and satisfaction and sense of accomplishment. **Minimum Requirements:** Associates degree or higher. Significant experience and participation in theater at the college level or beyond. Demonstrated capacity to work with children in this area.

Head Instructor: Responsible for the oversight and instruction of a group of up to 20 children, working with an Assistant Instructor. **Minimum Requirements:** Associates degree in a human services and one year experience working with children or a High School diploma and at least two years direct service experience working with children preferably in an instructional setting. Must be 21 years of age.

Assistant Instructor: Responsible for the supervision of children in a group of up to 20, under the direction of the Head Instructor. **Minimum Requirements:** High School and two years experience working with children preferably in an instructional setting. Must be 18 years of age.

Counselor: Works with the Head Instructor and Assistant Instructor in taking care of a group of children. **Minimum Requirements:** High School student or diploma with a strong desire to work with elementary aged children in an instructional setting.

If interested, please send resume to: Martin Rudow mrudow@whiteplainsny.gov OR Byron Smalls bsmall@whiteplainsny.gov
Phone #: 914-422-1378

Equal Opportunity Employer

For other recruitment information, call the 24 hour Recruitment Hotline at (914) 422-1279.

Release date: 8/17/16